

CNM Mobile Device Policy

CNM Mobile Device Use Policy:

1. Only students with a valid CNM ID will be permitted to check out a CNM mobile device.
2. The student who checks out a CNM mobile device is responsible for returning it. Failure to do so will result in a hold being placed on the student's CNM account.
3. Mobile devices will be used for educational purposes only.
4. Downloaded applications/programs on a CNM mobile device will be for educational purposes only.
5. Students are held responsible for the CNM technology use policies:
<http://www.cnm.edu/depts/ppp/tchusmen.html>
6. Student will adhere to the student academic honesty policy: [http://www.cnm.edu/depts/dean-of-students/downloads/ACADEMIC DISHONESTY POLICY 03-28-08.pdf](http://www.cnm.edu/depts/dean-of-students/downloads/ACADEMIC_DISHONESTY_POLICY_03-28-08.pdf)
7. Student will adhere to student code of conduct, Students are required to care for the CNM mobile devices and take due caution to prevent damage. Willful or neglectful damage will be the responsibility of the student.
8. <http://catalog.cnm.edu/content.php?catoid=12&navoid=836>

HWPS Program-Specific Use & Care of iPads/Tablets issued to students:

1. All activity that is found to be in violation of CNM policy and any uses other than described will result in loss of iPad privileges and possible dismissal from the program.
2. iPads will stay in the student's possession at all times. The iPad will not be traded with another student or be allowed to be used by other individuals.
3. iPads will be returned at the end of the term/program and/or check out time frame. Failure to do so will result in a financial hold on your CNM account, failure of the course, and/or a hold on your certificate of completion. The office of Student Conduct and Responsibility will be notified of any delinquent accounts.
4. CNM is not responsible for any personal information left on the iPads.
5. Due to program requirements, personal use is prohibited. No social networking, such as Facebook, will be allowed using the CNM iPads.
6. Students will need to adhere to all HIPAA policies.
7. In order to secure information on the iPads, all students will set their iPads to have a complicated passcode with 10X wipe.
8. Normal wear and tear of iPads is expected in the lab and clinical setting. Students are required to care for the iPads and take due caution to prevent damage. Willful or neglectful damage will be the responsibility of the student.
<http://www.cnm.edu/depts/dean-of-students/student-code-of-conduct>
9. Students will keep the **iPad inside the protective case AT ALL TIMES!!** Any damage occurring due to removal of the case will be the responsibility of the student.
10. The iPad cases do not prevent excessive water exposure. Water exposure will be the responsibility of the student.
11. iPads will not be left in any vehicle at any time to prevent sun exposure, heat damage, and theft. Any damage or loss occurring as a result will be the responsibility of the student.
12. Cleaning- Students can clean the Otterbox case with a mild soap and damp cloth. Do not put into water to try and clean. Cases are not waterproof and damage will occur to the iPad.

Return of iPads:

1. Student will go in and wipe the iPad to factory settings prior to return of iPad. Failure to do so will result in withholding of course completion certificate and holds on the student's CNM account.
2. Student will go in and wipe the iPad to factory settings upon return of the device. Student will also turn off "find my iPads" so that factory settings can be restored. Additional instructions can be provided.
3. Student will sign iPad in with either the program instructional technician or with faculty instructor.

I, _____, have read and understand this policy concerning
(Print Name)
iPad care and use and agree to abide by this policy.

Signature

Date