



CNM Community College Service Learning Student Time Log

Summer 2020

Student: Make sure this form is completed, including signatures, and returned to the **Service Learning Program** as proof you have completed your hours.

Completed Time Log must be photographed or scanned and emailed to sgordon@cnm.edu **AND** your instructor by **Wednesday, July 29, 2020**

Date of Visit	Time In	Time Out	Brief Description of Service, Responsibility or Activity	# of Hours
			Requirements of CNM Service Learning: You will receive orientation and training as required by the agency. Record this. You must serve a minimum of 15 hours. TOTAL HOURS	

**REPORTING OF HOURS TO INSTRUCTORS: Record your hours on this form at each visit.
STUDENTS ARE RESPONSIBLE FOR THIS TIME SHEET AND ARE RESPONSIBLE FOR PROVIDING A COPY TO THEIR INSTRUCTORS.**

Student (print name) Student Signature Date

CNM Student ID# Instructor Name (print name)

Agency Name

Agency Representative (print name) Agency Representative Signature

STUDENT INSTRUCTIONS:
Print, complete and obtain required signatures (must include TWO signatures). Photograph or scan and email completed and signed form to sgordon@cnm.edu AND your instructor by July 29, 2020.

All students must complete the Service Learning On-line Student Orientation **BEFORE** performing hours at: <http://cnm.edu/servicelearning>

CONTACT CNM Service Learning Program - Sharon Gordon-Moffett sgordon@cnm.edu