



CNM Dual Credit Program

FAQs

Q: Who is eligible for the Dual Credit Program?

A: The Dual Credit Program offers tuition-free college classes for high school students attending a participating high school in central New Mexico. Students must currently be enrolled as a high school sophomore, junior or senior at a public, private or charter high school. Students who have successfully completed their freshman coursework can take college-level classes the summer prior to their sophomore year. Students must be enrolled at their home high school at least half time.

Home school students, ages 15-18, are also eligible. Home school students must be 15 years of age by the start of the term in which they will be taking CNM courses.

Q: Can I appeal the age restriction to participate in Dual Credit?

A: Public and private high school students below the sophomore grade level and home school students under 15 years of age must follow the Underage Appeals for Admission Process outlined at cnm.edu/admissions. (Please note it is CNM's policy to not admit below a ninth (9th) grade level.)

Q: What high schools participate in the CNM Dual Credit Program?

A: Most Albuquerque area high schools participate in CNM's Dual Credit Program; other high schools throughout the state also participate. Students should check with their high school principals or counselors to make sure a CNM Dual Credit Agreement is on file with the New Mexico Public Education Department.

Q: What classes are available to me as a Dual Credit Student?

A: Dual Credit students can take college-level courses numbered 1000 or higher (except fitness courses).

Q: How are the credits awarded when I take a college course at CNM?

A: For every CNM credit hour, you will receive .33 high school elective credits. For example, if you take a 3 credit CNM course, you will earn 1 high school elective credit. A few high schools have aligned curriculum with the New Mexico Public Education Department to enable students to earn core high school credit for courses taken at CNM.

Please visit cnm.edu/dualcredit for more information about the Dual Credit Program at CNM.



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Q: Can I take remedial (900 level) courses as a Dual Credit student?

A: Dual Credit students who wish to take developmental courses at the 900 level must obtain special permission from the CNM Admissions office. These courses do not count towards Dual Credit. Students/parents are also required to pay tuition and fees for 900-level courses. High school students are not eligible to take courses below the 900 level.

Q: How many college classes can I take each term?

A: Dual Credit students can take up to 18 credit hours each term. However, this is not recommended. Dual Credit students are strongly encouraged to meet with a CNM Academic Coach to determine the number of classes that best fit with the high school schedule.

Q: Is there a maximum number of college courses I can take prior to high school graduation?

A: No, students can take as many classes as they would like to help toward the goal of earning a certificate or associate's degree. Public and private high school students should check with their counselors to determine which college classes will apply toward high school graduation.

Q: Do I need to travel to a CNM campus to take college classes?

A: No, Dual Credit students can take classes online. Some CNM courses are offered at high school locations. Students can ask their high school counselor for the list of the CNM classes offered at their school.

Q: What am I financially responsible for as a CNM Dual Credit Student? Do I pay any tuition or fees?

A: Dual Credit students do not pay any tuition or registration fees for courses numbered 1000 and above. Dual Credit students/parents are responsible for any lab/course fees. Students should always print their Schedule of Classes from their *myCNM* accounts to ensure they have a zero balance. Course and lab fees are due within 24 hours of registering for classes.

Q: What about textbooks?

A: APS students can pick up their required textbooks at the Library Services & Instructional Materials location at 912 Oak Street SE, Building M, Room 142 Albuquerque, NM 87108. Front desk (505) 848-8897. **Students are strongly advised to call ahead to make sure books are**

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ready for pick up. More information on the APS Textbook Center for Dual Credit students: <http://www.aps.edu/libraries/textbooks/dual-credit-textbooks-for-high-school-students>

All other high school students must print a copy of their schedules from their *myCNM* account and obtain a textbook charge form from their high school counselor. Students should bring their printed schedule and textbook charge form to a CNM Bookstore to pick up required textbooks.

Private school students can check with their counselors as the school may pay for the textbooks.

Home-schooled students are responsible for the cost of textbooks.

Q: Do I need to have completed the ACT/SAT or Accuplacer to take CNM classes?

A: Students must show that they have met course prerequisites by submitting ACT or SAT scores to CNM Admissions or by taking CNM's Accuplacer Assessment to test for college-level course placement. Some CNM courses do not require an Accuplacer or ACT/SAT score; check the CNM catalog.

Q: Will my instructors know that I am a Dual Credit student?

A: CNM does not disclose student type to instructors.

Q: May I take a Dual Credit class if I don't live in CNM's district?

A: Students must attend a New Mexico high school at least half-time to participate in CNM's Dual Credit Program; the high school must have a dual credit agreement on file with NMPED. Students should check with their high school counselor.

Q: Can Dual Credit students get a free bus pass?

A: Yes, Dual Credit students are eligible to receive a free bus pass when they bring their printed schedule to the Student Activities Office.

Q: Will my parents be able to access my CNM records?

A: The Family Educational Rights and Privacy Act (FERPA) prohibits CNM faculty and staff from discussing grades or enrollment status with anyone other than the student and high school



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administration unless an Authorization for Release or Educational Records has been completed and submitted by the student to CNM Admissions.

Q: How do the college classes I take at CNM impact my overall GPA or transcript?

A: Dual Credit classes are used to calculate the student's overall GPA and do show up on their official CNM transcript.

Q: If I do not pass my CNM classes, can they be repeated?

A: Yes, Dual Credit students can repeat a class a second time. Both classes will show up on the official transcript, but the higher grade is used to calculate the overall GPA. If Dual Credit students need to take a class for a third time, they must get permission from the CNM academic school in which the course is offered.

Q: Can I audit a CNM class as a Dual Credit student?

A: No, Dual Credit students cannot audit classes.

Q: What CNM services are available to me as a Dual Credit student?

A: Dual Credit students have full access to all CNM Student Services, including computer labs, libraries, tutoring services, Job Connection Center, and activity clubs.

Q: What if I require special assistance?

A: According to New Mexico's Dual Credit statute, special accommodations must be provided by the high school district or state charter school. However, high school students who may need special services are encouraged to make an appointment with CNM's Disability Resource Center, which can help determine what accommodations are required.

Q: Will the general education courses I take at CNM transfer to a 4-year college?

A: General Education courses should seamlessly transfer to UNM, NMSU and other New Mexico state schools. Students are encouraged to meet with a CNM Academic Coach to make sure they are taking classes that will transfer to the college they plan to attend. It is also recommended that they check with the four-year college.

Q: Once I graduate from high school, what steps do I take to continue my education as a CNM Freshman? Do I need to re-apply to CNM?

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A: Yes, Dual Credit students who wish to continue their education at CNM must submit a Beginning Freshman application the spring prior to high school graduation. Dual Credit students who graduate from high school and register for CNM courses before applying as a Beginning Freshman will be dropped from their courses.

Q: Do grades received in my CNM classes impact my Lottery Scholarship eligibility?

A: No, Dual Credit classes do not impact a student's eligibility for the Lottery Scholarship.

Q: Do grades received in my CNM classes impact my future financial aid?

A: Yes, a failing grade in a Dual Credit class can have a negative impact on a student's future financial aid. It is recommended students speak with a Financial Aid advisor.