



REQUEST FOR EVALUATION OF CAREER/TECHNICAL EDUCATION COURSEWORK

Please read the following guidelines before submitting this request:

- This form is only for requesting evaluation of career/technical education courses. General Education coursework will be reviewed by the Transcript Evaluators in Enrollment Services.
Submit a separate request for each transferring institution for which you want evaluation of career/technical education credit.
CNM Enrollment Services must have an official transcript on file from the institution where the course was taken before career/technical education coursework can be evaluated.
You must provide CNM with the Course Subject and Course Number of each course you want evaluated.
Only courses with a grade of C or higher will be considered for transfer of career/technical education credit.
Only use this form for coursework completed within the last ten years. If you need credit for coursework that is more than ten years old, consult the academic school offering similar courses at CNM for more information.

Student's Name: ID#:

Name of Transferring Institution:

Student's Signature: Date:

Table with 5 columns: Course Subject, Course Number, Course Name, Grade Received, Year Taken. Title: Courses Evaluation is Requested For

Please send request to askgrad@cnm.edu Upon receipt of this request, Enrollment Services will forward the information to the relevant academic school for evaluation of transferability. If transfer credit is granted, you will receive notification in your MyCNM email account. Please allow 2-4 weeks for processing. Please note that inclusion of additional transfer credits in your record may affect your eligibility for financial aid.

FOR CNM OFFICE USE ONLY
Received by: Date Received: