

**CENTRAL NEW MEXICO COMMUNITY COLLEGE  
5-YEAR ASSESSMENT CYCLE PLAN**

*Due to SAAC by October 15 following new program approval or at the end of the prior cycle plan*

Plan Years and Contact Information:			
<u>Fall 2016-Spring 2021</u>	<u>Anna Wormald</u>	<u><a href="mailto:awormald@cnm.edu">awormald@cnm.edu</a></u>	<u>224-4000 X50209</u>
<b>5-Year Range</b>	<b>Contact Person</b>	<b>Email</b>	<b>Phone Number</b>

Subject of the Assessment <i>(Please fill in only one of the three sections below):</i>		
<b>Program:</b> <u>Office Technology – Medical Office Assistant</u> <input checked="" type="checkbox"/> Certificate <input type="checkbox"/> AA <input type="checkbox"/> AS <input type="checkbox"/> AAS	<b>Gen Ed Focus:</b> _____ Applicable to: <input type="checkbox"/> AA/AS <input type="checkbox"/> AAS	<b>Discipline Area</b> (Non-award, non-Gen Ed): _____

Student Learning Outcomes:	When Measured:	Where Measured:	How Measured:
1. Utilize medical office software applications.	Fall16 – Spring 21	O TEC 1175	Project
2. Keyboard at 35 wpm or higher with 5 or fewer errors.	Fall 16 – Spring 21	O TEC 1102	Timings