

Catalog Section	2013-14 Catalog Corrections - 05/01/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Programs of Study	The Pre-Biotechnology concentration in the Pre-Health Sciences Program should be removed from the catalog. As of Fall 2013, the revised Biotechnology Degree and Certificate go into effect. At this time, the Biotechnology program will cease to be a Coordinated Entry Program. As a result, there is no need to retain the Pre-Biotechnology concentration in the Pre-Health Sciences program.	x		No	Done	Complete 05/06	
Course Descriptions	One of the pre-requisites for MATH 1110 is listed incorrectly. MATH 0930 is the Pre-req for MATH 1110, not MATH 0940. The Pre-reqs for the course should read as follows: "MATH 0930 + RDG 0750 + ENG 0750 or appropriate placement scores"	x		No	Yes	Complete 05/06	
Programs of Study	In Term 2 of the Pre-Health Sciences, Pre-Emergency Medical Services concentration, the following phrase should be added in parenthesis next to the Math Requirement: MATH 1315 recommended	x		No	Yes	Complete 05/06	
Programs of Study	Bookkeeping Certificate: Add Math 2 (recommended) in order to be consistent and match the proficiencies for Payroll Clerk Certificate and others that require Acct 1109 and Acct 1111.		x	No	Yes		Move to Style Sub Committee
Programs of Study	Business Administration Certificate: Add Math 2 (recommended) since for this cert it is recommended, not enforced.		x				Move to Style Sub Committee
Programs of Study	Project Management Certificate: IT 1010 is a prereq for PM 2200, and so it should be added to the proficiencies	x		No	Yes	Complete 05/06	
Programs of Study	Computer Information Systems AAS Web Technology Concentration: Math 3 is incorrect for this concentration. Math 2 is the correct proficiency.	x		No	Yes	Complete 05/06	
Programs of Study	Office Assistant Certificate To be consistent with other certificates that include Acct 1109, Add Math 2 (Recommended)		x				Move to Style Sub Committee
Programs of Study	Office Technology Certificate Medical Concentration To be consistent with other certificates that include Acct 1109, Add Math 2 (Recommended)		x				Move to Style Sub Committee
Programs of Study	Office Technology Certificate Office Concentration To be consistent with other certificates that include Acct 1109, Add Math 2 (Recommended)		x				Move to Style Sub Committee
Programs of Study	Business Administration Program Description: Remove the second paragraph beginning "The concentrations provide students..." since we removed the concentrations in the BA degree.	x		No	No	Complete 05/06	
Programs of Study	Computer Information Systems AAS Go To page, Program Description. Please add the following bullet above Computer Programming for Cloud Technology. "Cloud computing and virtualization technologies are rapidly growing, and VmWare is a major player in the area. This concentration utilizes standard VmWare curriculum."	x		No	No	Complete 05/06	
Programs of Study	Technology Management and Training, Associate of Arts, Go To page: End of the term-by-term, we should say, "Associate of Arts in Technology Management and Training 51-52 credit hours(s)" In the note below it should say, "Plus the 30 technical credits required from associate's degree"	x		No	Done		Eric will work with Barbara
Programs of Study	For program/term-by-term pages under Program Proficiencies and/or Prerequisites (ST only): add chemistry and biology proficiencies to read "BIO 1410 and BIO 1492 or BIO 1510/1592 and BIO 1610/1692" and "CHEM 1410 and CHEM 1492 or CHEM 1710 and CHEM 1792." This was missed in the building of the term-by-term.		x	No	Yes		Will be new BIO Proficiency Standard
Programs of Study	Please change "HESI A2 Exam", to "HESI A2 Exam minimum composite score of 75; minimum subtest scores of 75 in Math, Reading, Grammar, Vocabulary" under Program Proficiencies and/or Prerequisites of the Nursing Concentration (AAS), Nursing NMNEC Concentration (New curriculum-beginning Spring 2014) Term-by-Term page. This will allow students to see that there is a minimum score requirement in order to register for NRSJ courses.	x			Yes	Complete 05/06	Will be corrected in Special Req Section
Programs of Study	For program/term-by-term pages under Program Proficiencies and/or Prerequisites (DMS, NURS LPN Mobility, NURS Concentration, NURS NMNEC Concentration, PTA, RADT, RT): change biology proficiencies to read "BIO 1410 and BIO 1492 or BIO 1510/1592 and BIO 1610/1692." This is necessary due to a MSE CCC change.		x				Will be new BIO Proficiency Standard
Course Descriptions	NRSJ 1010: Please add the pre/corequisites "BIO 2310 + PSY 2220". This will bring the catalog into alignment with CurricUNET.	x		Done	Done	Complete 05/06	
Course Descriptions	PCT 1015: Please remove the prerequisites "[ENG 0750 or ESOL 0751] + MATH 0750 + RDG 0950 or appropriate placement scores". With NA 1015 as a pre-req, these proficiencies will be met and this will bring the catalog into alignment with CurricUNET.	x		Done	Done	Complete 05/06	
Programs of Study	For program/term-by-term pages under Program Proficiencies and/or Prerequisites (EMS Paramedic, all Nursing Concentrations, RADT, RT): change math proficiencies to read "Math 2 Proficiency or Math 1310 (Recommended)"		x				Move to Style Sub Committee
Programs of Study	For program/term-by-term pages under Program Proficiencies and/or Prerequisites (PTA): change math proficiencies to read "Math 2 Proficiency"	x				Complete 05/06	
Programs of Study	For program/term-by-term pages (COS, CJ, all FS concentrations, HIT, PL, VT): please change the math requirement to read "AAS Mathematics Requirement 3-4 credit hour(s)"	x		No	Yes	Complete 05/06	
Programs of Study	For program/term-by-term pages (Nursing NMNEC Concentration, EMS-Paramedic, RADT, RT): please change the math requirement to read "AAS Mathematics Requirement 3-4 credit hour(s) (MATH 1330 Recommended)"	x		No		Complete 05/06	
Programs of Study	Child, Youth and Family Development AA, Social Work Concentration: Math proficiency should be: Math 1210 or Math 1310	x		No	Yes	Complete 05/06	
Programs of Study	Early Childhood Multicultural Education AA Birth-3 rd Grade Teacher Concentration, Early Childhood Program Administration Concentration, Family Infant and Toddler Concentration: Because the math requirement is Math 1110 or Math 1115 or Math 1315, I would propose changing it to be consistent with similar programs (Teacher Ed, elementary concentrations). That change would be: Math 2 Proficiency or Math 1310	x		No	Yes	Complete 05/06	
Programs of Study	Teacher Education AA Career and Technical Education Concentration: Should delete Math 2 proficiency. Proficiency should be Math 1310	x		No	Yes	Complete 05/06	
Programs of Study	Teacher Education AA Secondary Concentration: Should delete Math 2 proficiency. Proficiency should be Math 1310.	x		No	Yes	Complete 05/06	
Course Descriptions	The online catalog for WELD 1350 indicates pre/co-reqs of WELD 1050 + WELD 1050. Remove duplication of WELD 1050	x		Yes	Yes	Complete 05/06	Per Cindy's email dated 04/18 - Not submitted by Catalog Liaison

Course Descriptions	There is a discrepancy in the MATH prereqs for ELTR 1015. Since ELTR 1005 Electrical Theory I has a pre/coreq of ELTR 1015, the prereq is MATH 0750. Should ELTR 1015 have a prereq of ELTR 1005?	x		Yes	Yes	Complete 05/06	Per Cindy's email dated 05/01 - Not submitted by Catalog Liaison
Course Descriptions	CARP 1492 Prereq for Lab A is CARP 1392.	x		Yes	Yes	Complete 05/06	Per Maggie's email dated 04/26 - Not submitted by Catalog Liaison
Catalog Section	2013-14 Catalog Corrections - 05/08/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Programs of Study	The program description for the Dietary Manager certificate program must be revised since the "Dietary Manager Association" has changed its name to the "Association of Nutrition and Foodservice Professionals". The following section of the program description needs to be revised: "Upon completion of the program, students will be eligible to sit for the Dietary Manager Association's national exam and earn the CDM (Certified Dietary Manager) and CFPP (Certified Food Protection Professional) credentials." This sentence should be modified to read, "Upon completion of the program, students will be eligible to sit for the Association of Nutrition and Foodservice Professionals' national exam..."	x		Yes	Yes	Complete 05/08	
Catalog Section	2013-14 Catalog Corrections - 05/15/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Programs of Study	Please remove ATL from the list on the Coordinated Entry page and change to Department Approval Program.		x				Per Lis and Eric email dated 5/15
Catalog Section	2013-14 Catalog Corrections - 05/22/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
ARDR 1101 Course Description	Update course description for ARDR 1101 to include "ENG 950 or appropriate placement scores"	x		x	x	Complete 06/04	
Program Carpentry Description	Correct "tapping" to "taping"	x				Done	
HVAC 1120 Course Description	Update catalog to include Prereq: RDG 750 + MATH 930 +ENG 750 pre/co: HVAC 1115		x				Catalog Liaison should review all HVAC 1000 course prereqs in 1st term before this change is made. HVAC 1105 pre reqs are higher than what you are requesting for HVAC 1120. See below.
CARP 1492 Course Descriptin	Add CARP 1392 Lab A as a prerequisite to CARP 1492 Lab B	x			x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
ELTR 1005 Course Description	Update course description prerequisites to include ENG 750	x		x	x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
ELTR 1015 Course Description	Update ELTR 1015 to include pre/co requisite of ELTR 1005	x		x	x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
ELTR 2205 Course	Course was deactivated. Please delete from ELTR course descriptions		x				Pending further review – this did not go through CCC
ACHR Course Descriptions	Delete Courses, they are deactivated, as the prefix changed to HVAC	x		x		Complete 06/04	
Construction Technology AAS -Electrical Concentration & Photovoltaic Concentration	Update Math Proficiency to Math 2 to program proficiencies	x			x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
Construction Technology AAS -Architectural Woodworking Concentration	Update Math Proficiency to Math 2 to program proficiencies	x			x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
Construction Technology AAS -General Construction Concentration	Update Math Proficiency to Math 2 to program proficiencies				x		CurricUNET must be changed before it will be corrected in Catalog
Geographic Information Technology AAS	Update Math Proficiency to Math 2 instead of 3 to program proficiencies				x		CurricUNET must be changed before it will be corrected in Catalog

Plumbing & Gas Fitting Certificate	Add Reading Proficiency 1 to program proficiencies	x				x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
Advanced Systems Technology Automation and Communication Concentration AAS	Add MEMS 1101 (2 credits) to Term 3 and change total credits from 74-75 to 70-71	x					Complete 06/04	
Advanced Systems Technology Microsystems and Laser Optics Concentration AAS	Add MEMS 1101 (2 credits) to Term 3 and change total credits from 74-75 to 70-71	x					Complete 06/04	
Manufacturing Tehnology, Post Degree Certificate of Completion	Add MEMS 1101 to Program Requirements and change total credit hours from 25-26 to 22-23	x					Complete 06/04	
Photonics Technology, Post Degree Certificate of Completion	Add MEMS 1101 (2 credits) to term 1	x					Complete 06/04	
Aviation Maintenance Technology	Update total credits from 95 to 94-95	x		x		x	Complete 06/04	
CARP 1590 Course Description	Change course number to 1305 -Furniture Making description is the sam	x		x		x	Complete 06/04	
CARP 1790 Course Description	Change course number to 1315- Cabinet Making description is the same	x		x		x	Complete 06/04	
Transportation Technology AAS Automotive Technology Concentration	Change total credits from to 61-64 60-64	x		x		x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
Transportation Technology AAS Diesel Equipment Technology Concentration	Change total credits to 63-66	x					Complete 06/04	
Metals Technology Welding Concentration AAS	Change total credits to 61-62	x					Complete 06/04	Done
Electrical Trades -Photovoltaic Certificate	Delete "Post Degree" from certificate title	x					Complete 06/04	
Electrical Trades	Rearrange sequence as follows: Residential Wiring, Electrical Trades, Photovoltaic Installation		x					Move to Style Sub Committee
HVAC	Rearrange sequence as follows: Residential, Commercial, AAS		x					Move to Style Sub Committee
Plumbing & Gas Fitting	Rearrange sequence as follows; Plumbing Certificate then AAS		x					Move to Style Sub Committee
Architectural Woodworking Certificate	Delete program description for carpentry (1st paragraph) leave Architectural Woodworking Description. "The Architectural Woodworking certificate provides students with the opportunity to acquire knowledge and technical skills necessary to gain employment in cabinet and furniture making and finish carpentry."	x					Complete 06/04	
Transportation Technology AAS Automotive Technology Concentration	Change total credits from to 61-64 60-64	x		x		x	Complete 06/04	CurricUNET must be changed before it will be corrected in Catalog
Catalog Section	2013-14 Catalog Corrections - 05/29/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes	
Programs of Study	In term 4 of the Biology Associate of Science degree term-by-term, the credit hours for PHYS 1610 are incorrect. The catalog shows PHYS 1610 as being a 3 credit hour course. However, PHYS 1610 is a 4 credit hour course. The credit total of 71 - 73 credit hours is correct, however, and should not be changed.	x					Complete 06/04	
Course Descriptions	MEMS 2005 should be removed from the catalog. It appears to be a remnant from two previous catalog cycles.	x					Complete 06/04	
Catalog Section	2013-14 Catalog Corrections - 06/12/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes	
Course Descriptions	BIOT 1020 - Biotechnology I: This is a 4 credit course comprised of 2 credit hours of theory and 2 credit hours of lab. The course description should indicate the number of theory contact hours per term and the number of lab contact hours per term, but it does not. Therefore, the following should be added at the end of the course description: (30 theory hours + 90 lab hours)	x				x	Complete 6/20	
Course Descriptions	BIOT 2110 - Biotechnology II: This is a 4 credit course comprised of 2 credit hours of theory and 2 credit hours of lab. The course description should indicate the number of theory contact hours per term and the number of lab contact hours per term, but it does not. Therefore, the following should be added to the course description: (30 theory hours + 90 lab hours)	x				x	Complete 6/20	
Course Descriptions	BIOT 2210 - Biotechnology III: This is a 3 credit hour course comprised of 1 credit hour of theory and 2 credit hours of lab. The course description should indicate the number of theory contact hours per term and the number of lab contact hours per term, but it does not. Therefore, the following should be added to the course description: (15 theory hours + 90 lab hours)	x				x	Complete 6/20	

Course Descriptions	FILM 1003-Pre or corequisite of FILM 1001, 1015,1110		x				The following corrections were not approved. Pre-requisite changes are considered major edits and need to go through CCC
Course Descriptions	FILM 1015-Pre or corequisite of FILM 1001,1003,1110		x				The following corrections were not approved. Pre-requisite changes are considered major edits and need to go through CCC
Course Descriptions	FILM 1010-Pre or corequisite of FILM 1001,1003,1110		x				The following correction was not approved. FILM 1010 does not exist in the Catalog.
Course Descriptions	ARDR 2110 is a corequisite to ARDR 2120 & ARDR 2105.		x				ARDR 2120 and ARDR 2105 Catalog and Banner entries already match what's in CurriUNET. Changes are not necessary.
Course Descriptions	ARDR 1315 , Prerequisite, ARDR 1115: Pre or Co Requisite ARDR 1301; Corequisite ARDR 1321	x				Complete 6/20	
Programs Term by Term	Construction Management Technology Associate of Applied Science Term 3, Replace OSH 2006 with OSH 2010 Occupational Safety	x			x	Complete 6/20	Changes necessary in CurricUNET
	CM 2999 Insert "last" to bulleted statement. Should read-Taken during student's "last" term.	x		x		Complete 6/20	
Career and Educational Options	Architectural Drafting AAS, Delete existing statement and replace with "Some courses maybe transferable to other insititutions."		x				Needs to be standardized through the Standards & Style Guide
	Link in term 1 and term 2 to Program Approved Electives in not working	x				Complete 6/20	
Programs of Study: ARDR AAS Term by Term	Correct ARDR 2105 and ARDR 2205 from 10 credits to 4 credits	x				Complete 6/20	
Course Descriptions	ARDR 1215- Add preor corequisite of ARDR 1201 and ARDR 1220	x*				Complete 6/20	* The following recommendation is approved as it is written in CurriUNET which pre-req. For ARDR 1215 - ARDR 1115, co-req ARDR 1221, pre or co req. ARDR 1201. This is a bit different than what you requested, see below.
Advanced Systems AAS	Change math requirement to 3-4 instead of 4.		x				Needs to be standardized through the Standards & Style Guide
Course Descriptions	Update ARDR 1492 with 1480 (New course number due to lab theory ratio adjustment)	x		x		Complete 6/20	ARDR 1492 will be deleted from the Catalog
Course Descriptions	Update ARDR 2192 with 2180 (New course number due to lab theory ratio adjustment)	x				Complete 6/20	ARDR 2192 will be deleted from the Catalog
Course Descriptions	ARDR 2180 Update to include 15 theory 60 lab hours	x				Complete 6/20	
Course Descriptions	ARDR 1480- (Pre or corequisite ARDR 1115)	x				Complete 6/20	
Course Descriptions	ARDR 1115-(Pre or co requisite ARDR 1010)		x				Prerequisite of IT1010 both IT 1010 and ARDR 1115 are listed in Term 1
Course Descriptions	ARDR 1115: from Pre-requisite IT 1010 to Pre or Co-requisite IT 1010	x					Not a part of AT's original request see June 12th
Course Descriptions	ARDR 1215 (Pre or co requisite 1201, Corequisite ARDR 1221)	x				Complete 6/24	
Course Descriptions	ARDR 1221(Prerequisite ARDR 1010, Corequisite ARDR 1215)	x				Complete 6/24	
Course Descriptions	ARDR 1221 Description remove "ARDR 1215 from description text"	x				Complete 6/20	Remove duplicate
Course Descriptions	ARDR 1301 (Pre or Co requisite ARDR 1115) *Remove ARDR 1010+1101	x				Complete 6/24	
Course Descriptions	ARDR 1315 add (Pre-or corequisite of ARDR 1301.)Co requisite ARDR 1321)	x				Complete 6/24	
Course Descriptions	ARDR 1316 (Pre or co requisite ARDR 1321 and ARDR 1315)	x				Complete 6/24	
Course Descriptions	ARDR 1321 add (Co requisite of ARDR 1315) Remove ARDR 1315 from description text	x				Complete 6/24	
Course Descriptions	ARDR 2105 is 4 credit hours	x				Complete 6/24	
Course Descriptions	ARDR 2120 Remove ' or departmental approval	x				Complete 6/24	
Course Descriptions	ARDR 2205 should be 4 credit hours	x				Complete 6/24	
Course Descriptions	ARDR 2210 should be (corequisite ARDR 2205 + ARDR 2220)	x	x ARDR 2205 listed in catalog	x ARDR 2220 did not go through CCC cycle, not a proposal in CurricUNET, CCC summary, same as last year			Update 6/26: Per Jeannie ARDR is correct as is no need to go through CCCC
Course Descriptions	ARDR 2220 Remove 'or Department Approval"	x					

Teacher Education (AA), Special Education Concentration	Program Proficiencies and/or Prerequisites						
	Students must demonstrate proficiency in these areas either by placement scores or specific course work.						Per Director of Instruction: Leave as is
	English 2 Proficiency						
	Math 2 Proficiency						
	or						
	MATH 1310						
	Reading 2 Proficiency						
	Term 1						
	SPED 2201 - Education of the Exceptional Person 3 credit hour(s) (FALL/SPRING)	x					These classes are co-requisites and need to be taken in the same semester. They were placed in Term 4 and Term 5.
	SPED 2290 - Introduction to Special Education 2 credit hour(s) (FALL/SPRING)						
	EDUC 2265 - Computers in Schools 3 credit hour(s)						
	or						
	IT 1010 - Introduction to Computers 3 credit hour(s) (EDUC 2265 Recommended for Transfer)						
	ENG 1101 - College Writing 3 credit hour(s)						
	HIST 1101 - Western Civilization I 3 credit hour(s)						
	Term 5						
	HIST 2260 - History of New Mexico 3 credit hour(s)						
	Social/Behavioral Science Approved Elective 3 credit hour(s)						
	Social/Behavioral Science Approved Elective 3 credit hour(s)						Requirement
	Laboratory Science Requirement 4 credit hour(s)						
Course Descriptions	ECME 1109 - Curriculum Development through Play: Birth - Age 4		x				Course title incorrect. Major edit needs to go to CCC
Course Descriptions	ECME 2201 - Introduction to Language, Literacy and Reading		x				Course title incorrect. Major edit needs to go to CCC
Catalog Section	2013-14 Catalog Corrections - 06/19/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Programs of Study	At the bottom of the page in the term-by-term for the Biotechnology Associate of Science degree, the degree is referred to as an "Associate of Applied Science degree". This needs to be changed to "Associate Degree".	x				Complete 6/20	
Course Descriptions	Weld 1050 is listed twice in the pre-corequisite (Prerequisite: ENG 0750 + MATH 0750 + RDG 0750) (Pre- or corequisite: WELD 1050 or WELD 1050 or appropriate placement scores or department approval) Previously	x			x	Complete 6/20	Remove duplicate from WELD 1150
Course Descriptions	WELD 1460 needs WELD 2001 as a Pre – Corequisite. (Prerequisite: WELD 1005 + WELD 1020 + WELD 1030) (Pre- or corequisite: WELD 1160 + WELD 1260 + WELD 1360 or department approval)		x				Major edit should be submitted through CCC
Programs of Study: Teacher Education (AA), Special Education Concentration	SPED 2260 needs to show the prerequisites of EDUC 2285	x		x	x	Complete 7/02	
Programs of Study: ALT SPED Certificate of Completion	The new course sequence would be: SPED 2250: Exceptionalities and Placement EDUC 2285: Curriculum Development Assessment and Evaluation I SPED 2260: Methods and Materials for Special Education EDUC 2260: Emergent Literacy: PreK-Grade 3 SPED 2258: Classroom and Behavior Management for Students with Special Needs SPED 2272: Reading for Special Learners SPED 2390: Special Education Supervised Field Experience						Per Director of Instruction: Leave as is
Programs of Study	April 5 Catalog Team agreed to change the Lab requirements to 4 credits in the Fine Arts Art History and Art Studio Concentration. However, today the Art History Concentration is still reflecting 3-4 credits. This is a new change, because only one previously read 3-4, the other Term read 4. (Thus, 7 credits minimum. We now know and confirmed that HED requires 8.) Term 3 and Term 4 of the Art History concentration need to be changed to 4 credits.	x				Complete 6/20	
Catalog Section	2013-14 Catalog Corrections - 06/26/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	The course description for MATH 1340 should be modified to include the following statement: (45 theory hours + 15 lab hours)	x				Complete 6/27	
Term by Term for CIS Cloud Technology	COMM 2221 is listed in both Term 3 and Term 4. Total credit hours for this AAS is 63-64 with this error. Remove COMM 2221 in Term 4. This makes total credit hours 60-61.	x		x	x	Complete 6/27	
ARDR -AAS	Total credits for ARDR AAS needs to be updated to 74-77 (When the credits were corrected from 10 to 4, the total was not updated)	x		x	x		
ARDR Course Descriptions	ARDR 1221, 1321, 2120-Remove "or Department approval"	x		x	x	Complete 6/27	
ARDR Course Descriptions	ARDR Program Electives-Add ARDR 1480 and ARDR 2180 (These are the new courses that replaced ARDR 1492 and ARDR 2192)	x		x	x	Complete 6/27	
ARDR Program Description	Delete current transfer statement 6-25and replace with "Some courses may be transferable to universities"		x				Standard policy statement
Catalog Section	2013-14 Catalog Corrections - 07/03/13	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
TRDR Course Descriptions	TRDR 1120- Eliminate the following from course description and move to "NOTES" section and/or "Special Requirements" section under program description. "Valid NM Driver's License + Held a valid driver's license for at least 3 years (exceptions exist, contact department) + Be able to obtain and present original birth certificate or proof of citizenship + Be able to obtain and present valid Social Security Card + Be able to take and pass DOT physical + Be able to take and pass DOT Drug Screen + No more than 4 moving violations in the last 3 years + No conviction or forfeiture of bond for reckless driving + No more than one at fault preventable accident in the last 3 years + No DUI/DWI in the last five (5) years + No more than one (1) DUI/DWI in the last 10 years + No more than two (2) DUI/DWI in a lifetime + MUST be a US Citizen or Lawful Permanent Resident"	x				Complete 6/27	

Catalog Section	2013-14 Catalog Corrections - 07/10/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	CARP 1305: Pre/Corequisite of CARP 1320 Carpentry Fundamentals	x				Complete 7/17	
Programs of Study	WELD Program Proficiencies: Change from Math 2 to Math 1 Proficiency to reflect Math 750		x				
Catalog Section	2013-14 Catalog Corrections - 07/17/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions EDUC	EDUC 2260: Emergent Literacy: Pre-K-3 rd Grade Focuses on the fundamentals of literacy development from birth through age eight. Emphasizes balanced methods, developmentally appropriate practice, phonemic awareness, phonics, comprehension, fluency, and vocabulary throughout the stages of literacy development. Students apply these understandings to reading instruction through methods and materials for diverse student populations. Prerequisite or co-requisite: EDUC 2285 (We are adding this as a new prerequisite or co-requisite)		x				Major edit should be submitted through CCC
Course Descriptions THEA	THEA 1122 was approved with a new title "Theatre Appreciation"		x				Major edit should be submitted through CCC
Course Descriptions EDUC	EDUC 2264 Prerequisite or Co-requisite: EDUC 2285: Curriculum Development Assessment and Evaluation I		x				Major edit should be submitted through CCC
ALT Secondary Certificate	EDUC 2264: Reading and Writing across the Curriculum in Secondary Education 3 credit hours Provides an overview of literacy and language development and focuses on the development and implementation of an integrated curriculum approach that emphasizes the importance of reading and writing within the curriculum and across content areas. Students will explore and practice alternative reading assessments (i.e., miscue analysis, rubrics, checklists, anecdotal records, portfolios and reading logs/journals). Requires some field experience. Prerequisite or Co-requisite: EDUC 2285: Curriculum Development Assessment and Evaluation I		x				Major edit should be submitted through CCC
ALT Special Ed	SPED 2260 – Methods & Materials in Special Education Credits: 3 Emphasizes embedding appropriate teaching strategies and materials in instructional design and delivery, including classroom-based assessment and data collection for monitoring progress toward IEP goals, for students receiving special education services. Focuses on designing instruction based on student strengths, integrating opportunities for addressing IEP goals within content area lessons, intervention at the point of breakdown, task analysis and specific instructional materials that support student learning. Teachers will develop evaluation tools for formative learning tasks. Prerequisites: EDUC 2285: Curriculum Development Assessment and Evaluation I		x				Major edit should be submitted through CCC
Programs of Study	There is an error in the term-by-term for the Pre-Health Sciences Pre-Veterinary Technology concentration. There is an error in Term 2. The catalog currently reads, "COMM 1130 and COMM 2221". "And" should be replaced by "or". Hence, it should read as follows: "COMM 1130 or COMM 2221".	x				Complete 7/18	
Catalog Section	2013-14 Catalog Corrections - 07/24/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	The pre-requisites for BIO 2292 are incomplete. The pre-reqs currently read as follows: "(Prerequisites: CHEM 1492 or CHEM 1792) (Pre- or corequisite: BIO 2210)". This should be changed to the following: "(Prerequisites: CHEM 1492 or CHEM 1792 or appropriate placement scores) (Pre- or corequisite: BIO 2210)"	x		x	x	Complete 07/25	
Catalog Section	2013-14 Catalog Corrections - 08/07/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Construction Technologies AAS-General Construction	Humanities Requirement or Social/Behavioral Science Requirement is duplicated in term 4 and 5. Please delete from term 4. CM 1215 Construction Equipment and Methods is duplicated in term 4 and 5. Please delete from term 5.	x		x	x		Pending term by term review
Geographic Information Technology AAS	Update credit hours from 71-72 to 65-66 to reflect the deletion of duplicates of Humanities Requirement or Social/Behavioral Science Requirement and CM 1215 Construction Equipment and Methods. Please update Math Proficiency from Math 2 to Math 3 Proficiency. Previous catalog reflects proficiency 3 on degree.	x	x	x	x		Pending term by term review Major edit needs to go to CCC
Catalog Section	2013-14 Catalog Corrections - 08/28/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Programs of Study	CJ degree somehow got an extra 3 credit-hour "program elective" added to the fourth term. This was not an approved change so is likely just an error. The third "program approved elective" in term 4 needs to be removed and the total credit hours for the degree changed to 67-68 credit hours	x			x	Complete 08/29	
Course Descriptions	PL 1110 now has CIS 1120 listed as pre-req but that wasn't the case in the 2012 catalog. That wasn't a proposed or approved change so is likely just an error. The CIS 1120 is term 2 course in the term-by-term but PL 1110 is a term 1 course. There is no pedagogical reason to have CIS 1120 as a pre-req to PL 1110 [intro to PL studies].	x			x	Complete 08/29	
Programs of Study	The EMS concentration of the FS degree has the EMT basic theory, lab and clinical courses in separate terms (theory is in term 3, but the lab and clinical are in term 4). The three courses are co-requisite to each other (and need to be), so the proposed fix is: move the clinical and lab courses (EMS 1190 and EMS 1093 to term 3 with the theory course (EMS 1053). To keep credit hours/term more evened out the term 3 "program approved elective" course should be moved to term 4. HLTH 1001 (a one credit hour course) would need to move from term 3 to term 2 so that is completed before starting the EMS clinical course. These changes will maintain a minimum of 12 credit hours/term for financial aid purposes. This catalog year was the first one that had the three FS concentration tracks written out separately.	x			x	Complete 08/29	
Programs of Study	The following programs need the credit hour totals for the certificate or degree to be corrected as follows: FITT tech certificate should be 31 (shows 27), HIT should be 69-72 (shows 67-70), VT should be 79-81 (shows 77-79), MLT should be 72-76 (shows 70), and paralegal post degree certificate should be 30 (shows 33).	x			x	Complete 08/29	
FITT Course Descriptions and Programs of Study	FITT 1090 "Fitness Technician Field Experience" was changed from 135 contact hours to 180 contact hours in the new catalog because of the title "field experience" which has a 4:1 contact hours/credit hour ratio. The course needs to be 135 contact hours to be consistent with the alternative 3 credit hour coop course (which is 135 contact hours). The faculty state that 35 contact hours are enough for the course. The course should be labeled a "Fitness Technician Practicum" in order to maintain a 3:1 contact hour to credit hour ratio and the contact hours in the course description should read "135 hours."		x				Major edit needs to go to CCC
FITT Course Descriptions and Programs of Study	In order to increase course offerings and increase output we would like to offer fitness theory courses in fall and spring. Therefore, we would like to remove the words "fall only" from the term-by-term and from the course descriptions for FITT 1010 and 1072. Likewise, remove "spring only" from FITT 1572 and 1575 course descriptions	x			x		
Course Descriptions	Please remove the following course descriptions (program/courses is/are no longer offered at CNM) :	x			x	Complete 08/29	

	CR 1096-1996 - Special Topics						
	CR 1111 - Introduction to Court Reporting						
	CR 1123 - Punctuation for Court Reporters						
	CR 1131 - Machine Shorthand II						
	CR 1211 - Machine Shorthand III						
	CR 1212 - Machine Shorthand IV						
	CR 1213 - Machine Shorthand V						
	CR 2096-2996 - Special Topics						
	CR 2097 - Independent Study						
	CR 2098 - Internship						
	CR 2240 - Legal Terminology						
	CR 2250 - Computer-Aided Transcription						
	CR 2251 - Stenotranscription						
	CR 2260 - Court Reporting Procedures						
Catalog Section	2013-14 Catalog Corrections - 09/11/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	Per ES: MSE needs to update CurricUNET to add another prereq to EPS 1192: pre/coreq of EPS 1101			x	x		Correct in 2012-13 & 2013-14 catalog Update Banner and CurricUNET
Catalog Section	2013-14 Catalog Corrections - 09/18/2013	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	VT 2892 is supposed to be a 1 credit hour lab course (45 contact hours). It was listed correctly in the 2012 catalog but now appears as a 3 credit hour, 135 contact hour lab. This was not a requested change and did not go through CCC, it appears to simply be an error.	x				Complete 09/17	
Course Descriptions	PT 1092, a 2 credit hour lab has redundant contact time in the course description (lab hours are published twice). Also needs "0 theory hours" deleted	x				Complete 09/17	
Course Descriptions	PT 1590 needs "0 theory hours" deleted from the course description	x				Complete 09/17	
Course Descriptions	PT 1592 needs "0 theory hours" deleted from the course description	x				Complete 09/17	
Course Descriptions	MLT 1090, 1092, 1192, 1592, 1692, 1792 and 2092 need "0 theory hours" deleted from the course description	x				Complete 09/17	
Course Descriptions	VT 1192 and 2592 need "45 lab hours" added to the course descriptions	x				Complete 09/17	
Course Descriptions	VT 1252, 1292, and 2690 need "0 theory hours" deleted from the course description	x				Complete 09/17	
Course Descriptions	VT 2652 (lab hours are published twice). Also needs "0 theory hours" deleted	x				Complete 09/17	
Course Descriptions	RT 1592 and 2092 need "45 lab hours" added to the course descriptions	x				Complete 09/17	
Course Descriptions	RT 1070 needs "45 theory/45 lab" added to the course description	x				Complete 09/17	
Catalog Section	2013-14 Catalog Corrections - 09/30/2013: Final Submissions Deadline for 2013-14 Catalog	Approved	Not Approved	Banner Changes Required	CurricUNET Changes Required	Status/Date	Notes
Course Descriptions	CM 1105 Online Catalog no prereqs, Banner RDG 0950+ENG0950+MATH0940, No CurricUNET proposal found	x			x	Complete 09/23	
Programs of Study: HVAC Certificate and Degree	HVAC 1235 has pre/co: HVAC 1120 Online catalog states no pre coreqs	x					Correct in Banner & CurricUNET
	HVAC 1240 has pre/co: HVAC 1235 Online catalog states no pre coreqs	x					Correct in Banner & CurricUNET
	HVAC 1245 has pre/co: HVAC 1240 Online catalog states no pre coreqs	x					Correct in Banner & CurricUNET
	HVAC 1321 has pre/co: HVAC 1245 Online catalog states no pre coreqs	x					Correct in Banner & CurricUNET
	HVAC 1323 has pre/co: HVAC 1321 Online catalog states no pre coreqs	x					Correct in Banner & CurricUNET
Course Descriptions	SUR 1015 has prerequisite of CM 2205 Online catalog states no prereqs Banner indicates CM 2205.	x					Correct in Banner & CurricUNET
CNM Connect submitted after deadline	This is the catalog entry where my phone number is listed for the CNA/Health Unit Coordinator program. http://catalog.cnm.edu/preview_program.php?catoid=3&poiid=481&returnto=116					Complete 10/14	
	Any way this can get revised such that students are directed to the appropriate person when they call?						